

**ORDINARY ELECTIONS, 2016 / MOST IMMEDIATE**

**CIRCULAR NO. U1/2016**

**T.S. RAJASEKAR, I.A.S.,**  
Secretary



TAMIL NADU  
STATE ELECTION COMMISSION,  
208/2, Jawaharlal Nehru Salai,  
Arumbakkam, Chennai-600 106.

Rc.No. 3800/2016/ME1, dated 18.07.2016

To

1. The State Election Officer/Director of Municipal Administration,  
Chepauk,  
Chennai 600 005.
2. The State Election Officer/Director of Town Panchayats,  
Kuralagam,  
Chennai - 600108.

Sir,

Sub: Urban Local Body elections – Ordinary Elections, 2016 –  
Appointment of State Election Officers – Performance and  
functions relating to Elections – Regarding.

Ref: Rule 2(1)(xxxii) read with rule 6 of the Tamil Nadu Town  
Panchayats, Third Grade Municipalities, Municipalities and  
Corporations (Elections) Rules, 2006.

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The attention of the above mentioned officers is drawn to  
rule 2(1)(xxxii) read with rule 6 of Tamil Nadu Town Panchayats, Third Grade  
Municipalities, Municipalities and Corporations (Elections) Rules, 2006.

**1. STATE ELECTION OFFICER:-**

The Commissioner or the Director of Municipal Administration shall be  
the State Election Officer in the case of Third Grade Municipalities and  
Municipalities as per rule 6 of the Tamil Nadu Town Panchayats, Third Grade  
Municipalities, Municipalities and Corporations (Elections) Rules, 2006.

- (a) He shall coordinate and supervise the preparation and publication  
of electoral rolls and also the conduct of all elections to the Third  
Grade Municipalities and Municipalities in the State.
- (b) He shall also perform such other functions as may be entrusted to  
him by the State Election Commission, from time to time.

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2. The Commissioner or Director of Town Panchayat is the State Election Officer in the case of Town Panchayats as per Rule 6 of the Tamil Nadu Town Panchayats, Third Grade Municipalities, Municipalities and Corporations (Elections) Rules, 2006.

- (a) He shall coordinate and supervise the preparation and publication of electoral rolls and also the conduct of all elections to the Town Panchayats in the State.
- (b) He shall also perform such other functions as may be entrusted to him by the State Election Commission, from time to time.

3. Accordingly both the State Election Officer/Director of Municipal Administration and State Election Officer/Director of Town Panchayats, are requested to gear up all elections works pertaining to Urban Local Body Elections, 2016 along with all other related works, as entrusted to them by the State Election Commission, from time to time.

4. All the officers in the address entries above including District Election Officers/District Collectors are requested to send acknowledgement for having received this circular immediately by return of post/e-mail/fax.

Sd/- T.S. Rajasekar,  
Secretary.

Copy to

1. All District Election Officers/District Collectors – for information.
2. All Officers/ Superintendents/ PA to Secretary/PA to Commissioner, Tamil Nadu State Election Commission.
3. Stock file/Spare.

/Forwarded/By Order/

  
Principal Election Officer  
(Municipalities)